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Minutes, College of Arts & Sciences Faculty Meeting, April 13, 1945

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AGENDA FOR FACULTY MEETING, 4:15 PM, Friday, April 13, 1945 - Dyer

- President Holt: Plans for San Francisco Conference, etc.
All-College Assembly - 9:40 Wednesday, Chapel.
- Miss Treat: Necessity for filing daily absence reports
- Miss Stueve: Report on Honor Scholarships, etc.
- Dean Cleveland: Arrangements for some students to leave before
end of term
- Dean Stone: Necessity of filing as soon as possible,
Reports from Advisers on Student Plans for next
year;
Summer Term Schedules
- Plans for Faculty-Senior banquet or other enter-
tainment
- Dr. Starr: Recommendations from Faculty Administrative Board:
- (1) Second-year students must file their Upper Division papers before they will be permitted to register for the spring term of their second year, in order that the Upper Division Board may survey the Lower Division contract and assess the proposed Upper Division contract.
 - (2) Transfer students who expect to complete their college work within two years after entering Rollins must file their Upper Division papers before they will be permitted to register for their second term.
 - (3) In cases where papers submitted to the Upper Division Board indicate a lack of balance among the three fields in the Lower Division program, to be corrected in the Upper Division program, the matter should be referred back to the major professor for a statement regarding the reasons therefor and whether or not such a plan is justified on the basis of aptitude and achievement test scores.
 - (4) When a program presented to the Upper Division Board does not fully meet the requirements of the major department selected, the program shall be referred back to the major professor for clarification and recommendation after consultation with his department.

The eighth meeting of the Rollins College faculty for the year 1944-45 was called to order by President Holt at 4:15 p.m. Friday, April 13, in Dyer Memorial.

The following members were present: President Holt, Professor Bailey, Dr. Brown, Professor Cameron, Professor Carlo, Professor Charmbury, Dr. Clarke, Dean Cleveland, Professor Constable, Professor Dean, Dean Edmonds, Dean Enyart, Dr. Fort, Dr. France, Miss Golding, Dr. Grover, Professor Hausmann, Dr. Honaas, Mr. Hutchins, Dr. Ibbotson, Professor Jones, Professor McDowall, Dr. Melcher, Professor Mendell, Miss Minott, Miss Nelson, Professor Ortmayer, Professor Packham, Mrs. Peacock, Miss Plummer, Professor Saute', Professor Shor, Dr. Siewert, Professor Smith, Dr. Starr, Dean Stone, Miss Stueve, Miss Treat, Dr. Waite, Dr. Wattles, Professor Wilde, Dr. Young.

Miss Treat asked the faculty to turn in reports of all absences, both excused and unexcused.

Miss Stueve reported that 330 students took the Honor Scholarship Test, as against 200 last year, and that the twelve winners have been notified of acceptance. She also reported that we have to date 75 active applications for admission, as against 52 at this time last year and 14 in 1943.

Dean Cleveland spoke of the arrangements for transportation at the end of the term. It is possible that a special car will be put on and she will contact faculty and staff as well as students in regard to reservations. It may still be necessary for some students to leave early.

Dean Stone asked the advisers to return the blanks which have been sent them, indicating the future plans of their advisees and the summer term schedules as soon as possible. At the suggestion of Dr. Wattles it was decided to send notes to the students, asking them to contact their advisers.

On the motion of Dean Edmonds, it was voted that a committee be appointed by the Dean to arrange for the faculty-senior entertainment.

Dr. Starr presented the following recommendations from the Faculty Administrative Board:

(1) Second-year students must file their Upper Division papers before they will be permitted to register for the spring term of their second year, in order that the Upper Division Board may survey the Lower Division contract and assess the proposed Upper Division contract.

(2) Transfer students who expect to complete their college work within two years after entering Rollins must file their Upper Division papers before they will be permitted to register for their second term.

(3) In cases where papers submitted to the Upper Division Board indicate a lack of balance among the three fields in the Lower Division program, to be corrected in the Upper Division program, the matter should be referred back to the major professor for a statement regarding the reasons therefor and whether or not such a plan is justified on the basis of aptitude and achievement test scores.

(4) When a program presented to the Upper Division Board does not fully meet the requirements of the major department selected, the program shall be referred back to the major professor for clarification and recommendation after consultation with his department.

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On motion of Professor Jones, seconded by Professor Mendell, these recommendations were adopted.

President Holt gave a report on the Ackland case.

President Holt announced that he is going to the San Francisco conference and that there will be an all-college assembly on Wednesday when he will speak of the comparison between Versailles and San Francisco.

The meeting adjourned at 4:50 p.m.

Anna B. Treat
Secretary

(Please report any corrections to the Secretary.)